

June 2022

Dear Parents

IT in the Sixth Form

May I firstly take this opportunity to welcome your son to the RGSHW Sixth Form.

This letter is to clarify the RGS expectation for IT use in Years 12 and 13. Sixth Form boys are free to use any form of IT in classes/on site, **apart from mobile phones**. Teachers use Office 365 Teams to communicate with teaching classes, and resources are also shared on our Sharepoint platform, which can be accessed via this [link](#), or via the LogIn button on the top of the [RGSHW website](#). If you are an external applicant, the link can be accessed when your son has joined the school in September.

Whilst students may find it easier and more efficient to use a device for their general work, we will be encouraging students to work traditionally with pen and paper when note-taking. It is also important to note that their final exams are all handwritten and they must remain able to write legibly for up to 3 hours. Only students who have a documented need to do so, will be allowed to use a computer in exams.

Please also be aware that all boys are only allowed access to the Internet through the School's IT systems which are filtered and monitored in accordance with the School's Safeguarding Policy.

**Information for current RGS Students:**

Students that are already at RGS may continue to use the iPad that they had in the lower school; you will already have been sent information about the removal of the MDM profile from the iPad, please read this carefully.

If you bought the iPad through the school scheme and if your son does not wish to use his iPad he is free to sell it, unless there is an outstanding payment agreement; iPads in this situation cannot be sold until all obligation has been discharged. If you are unsure of the status of your son's iPad, please contact [finance@rgshw.com](mailto:finance@rgshw.com).

If you have any questions, please do not hesitate to contact me.

Yours sincerely

Steve Noyes  
Director of Sixth Form