

July 2023

Dear Parents,

RGS biometric cashless systems for the catering service, library and the School Shop.

Please be aware that RGS operates biometric cashless card systems for the catering service, library and the School Shop. This is to reduce the amount of cash carried by pupils in School and help speed up the service in the canteen.

The way to add funds to your son's account, as cash is not accepted at tills in the Sixth Form Centre, School Dining Room, or Snack Shack is as follows:

- **ParentPay**

ParentPay is our preferred online method of adding funds to your son's account with a credit or debit card. You will receive a letter containing your unique username and password, together with details to enable you to activate your ParentPay account at the beginning of the Autumn term.

For new admissions, your son will receive his ParentPay activation letter on the second full day at school, Wednesday 6th September. We will provide your son with a hot lunch on the 5th Sept but until his ParentPay account is activated, he may require a packed lunch or he can pay for lunch items via Apple Pay, Android Pay or bank card on the PDQ machine in the Restaurant or Sixth Form Café.

Any amount of money can be paid into your son's account. Boys can check their account by using the validators located in the Sports Hall corridor adjacent to the School Dining Room.

The fingerprint data is not stored as a complete fingerprint but as a code generated by an algorithm from the scanned image; it is not possible to reverse the algorithm to recreate a complete fingerprint. In addition, all biometric data is encrypted to a high standard and only stored on the school's own on-site server. This data will be held securely and processed fairly in accordance with principles of GDPR legislation.

If you have any concerns please do not hesitate to contact me via email dji@rgshw.com.

Yours faithfully

Mrs D Iacofano
Finance Manager