

School Rules and Standards of Behaviour

School rules are necessary to make it possible for a large community to live together in good order and harmony. More important than specific rules are the general expectations that all members of the RGS community will uphold the core values of the School **RESPECT, INTEGRITY and ASPIRATION** at all times. It is expected that all students will read and adhere to all the RGS Policies. These can also be found on the school website and on SharePoint.

Any violation of these basic principles is by definition an offence against the School Rules; as is any violation of the laws of the land.

1. **Personal Behaviour** – Your behaviour and language must at all times reflect that of an ambassador of the school. You must always show courtesy and consideration for others before yourself.
2. **Personal Appearance** – Must be tidy and neat and the prescribed school uniform worn at all times.
3. **Punctuality and Attendance** – You must be punctual. You must arrive at school on time, attend assembly and all timetabled lessons.
4. **Buildings and Property** – You must respect the property of others and endeavour to ensure that the buildings, equipment and grounds of the school are kept in good condition. Eating is not permitted in classrooms or inside school buildings other than in designated areas such as the Restaurant. You must not climb on the school buildings, gates, fences, roofs or trees and must not engage in any activity which may cause a fire.
5. **Prohibitions** – You must not chew gum, smoke, gamble or have in your possession smoking materials, e cigarettes, vapour cigarettes, alcohol, legal highs, illegal substances or any item which may be considered to be a weapon, including laser pens. These prohibitions are also applicable to students as they travel to and from school and whilst under the jurisdiction of the school.

STANDARDS OF BEHAVIOUR

1. Good behaviour is expected of Royal Grammar School students at all times and in all settings. Remember, when you wear the school uniform, you represent the school; on the school premises, on school and public transport, on sporting occasions and on school trips.
2. Good manners are the mark of a responsible and mature individual. You should be polite and courteous to one another, to staff and other adults and particularly to visitors to the school. You should address all adults as 'sir' or 'ma'am' and open doors for staff, visitors and each other. If you are missing a lesson for an approved reason, you should seek permission from the teacher in advance to make sure that you do not fall behind with work.
3. Keep good order in the school by entering and leaving classrooms quietly, without running, by using corridors and staircases in single file, walking on the left and by giving way at doorways, entrances and exits. You should always allow staff or other adults to go first.
4. Be punctual and regular in your attendance. These qualities are important in later life and are recorded on your reports. Any absence or lateness should be reported by your parents to attendance@rgshw.com
5. Any damage to school property must be reported immediately to the Deputy Headmaster or an Assistant Head.
6. You must not go into the boarding house unless you are a boarder or signed in as a guest of a boarder.
7. Personal property is your responsibility. Mark all your belongings clearly with your name. Valuables such as mobile phones etc. should not be visible, whether turned on or off, at any point during the school day (8.40am to 3.30pm). The school may specify the use of certain valuable items for educational purposes.
8. You must not interfere with or misuse any of the IT facilities, nor should you use IT to cause upset or harm to anyone else in the school community. You must not bypass the RGS IT filtering system.
9. Items are not to be sold on the school site or whilst under the jurisdiction of the school without the expressed permission of the school.
10. You must not play in or go to prohibited areas of the school without specific permission or breach any Health and Safety regulations.
11. In the classroom, work conscientiously with or without constant supervision. Homework is also a vital part of your studies and needs to be recorded in your Homework Diary and conscientiously completed.
12. Any reasonable request made by a member of staff should be carried out at once and without argument.

It is in your best interests to be as fully involved as possible in the life of the school. In this way, will develop your personal character and increase your sense of belonging in the community. Take up an interest in music, a sport, a club or a society, represent your House in the varied activities and be prepared to take on a position of responsibility if offered to you.