Checklist for UCAS applications 2023

Read this page carefully prior to completing your application. Remember to follow the "UCAS How to apply 2023" presentation for more detailed advice and guidance on filling out your application.

Section	Choices
	You can choose up to five courses (all now or some later – strongly advise minimum two if early entry and if intending to apply for 5). There's no preference order and your universities/colleges won't see where else you have applied until after you reply to any offers you get
Section	**Contact and residency details**
	Include **two** phone numbers if possible (landline if your family uses one and your mobile); use a personal email address not a school one
	Residential category: UK Citizen – England or EU National
Section	**Education**
	Have you included your ULN? You can get this from Unifrog
	Please state the highest level qualification you expect to have before your course: **Below honours degree level qualifications**
	School is recognised on UCAS as 'Royal Grammar School, Buckinghamshire'; end date August 2023
	Remember to add qualifications: A Levels, EPQ – there is a drop-down menu so ensure you select the correct course and exam board. EPQ board is Edexcel! For grade choose PENDING (August 2023). NB Make sure your EPQ title is clear and grammatically correct. GCSEs – ensure correct exam board, qualification date (for most of you this will be August 2021) and grade is entered *please see separate list of qualifications and boards.
Section	**Finance and funding**
	Main source of funding: choose 'UK, ChI, IoM or EU student finance services
	Student support arrangements – Buckinghamshire (or your home county)
Section	**Diversity and Inclusion**
	Parental education and Occupational background – please be honest about the answers to these as it helps universities to get important contextual information about candidates
Section	**Employment**
	Please use capital letters for job titles and company names
Section	**Personal statement**
	Maximum of 47 lines/4000 characters including spaces but if you write exactly that in MS Word it will be too long.
	CHECK THAT YOU HAVEN'T CUT OFF THE END OF YOUR PERSONAL STATEMENT WHEN YOU COPY ACROSS!