

8 December 2020

Dear Parent

Please accept my apologies for the heating breakdown which occurred mid-morning yesterday. Your son may well have come home with understandable complaints about the temperature in the school, worsened by the need to ventilate the classrooms, windows ajar. Teachers, too, found the day a challenge.

I am pleased to say that the engineers have successfully resuscitated the system and restored normal operation – the school is warm this morning.



With renewed apologies and very best wishes.

Yours sincerely

Philip Wayne