

21/10/2021

Dear Parents,

We are pleased to inform you that after half-term we are looking to run our Leadership and Communication Skills Course for Year 12 students on a Thursday afternoon (2.20pm – 3.30pm).

It is an 8-week programme which aims to work on presentation and leadership skills with the objective of allowing students to confidently deliver key messages to any audience. Week by week, the course helps students develop their presentational and networking skills and is ideal preparation for students who want to apply for leadership roles within School later this year or for those who want to hone their presentational skills in advance of important interviews or leadership roles. The course culminates with a showcase evening where the participants deliver a short presentation in front of their family and friends.

The course will be delivered by a mixture of presenters and normally proves extremely popular. If you would like your son to participate in the course we will be allocating spaces **on a first come first served basis**. To request a place for your son on the course, which we aim to start on Thursday 4<sup>th</sup> November, could you please complete the following [Leadership and Comms course sign-up form](#), as soon as possible.

Your faithfully

Shradha Tan  
Assistant Director of Sixth Form  
Head of Year 12

*“Presentation skills are an essential skill in the workplace, and an integral part of graduate recruitment, so the chance to practice before a friendly audience is an invaluable addition to the curriculum.”* (Feedback from previous Y12 Parent).

*“I have gained confidence and a great deal of useful knowledge. I am very pleased to have been a part of it.”* (Feedback from former Year 12 student).