

23/11/2020

Dear Parents

Year 12 UCAS Mock Exams - 14-19 January 2021
Study Leave - 13-19 January 2021

You are receiving your son's Y12 UCAS Mock Exam Timetable for January 2021 and I do hope he will very shortly have a copy firmly stuck up above his place of work! His mock exam period lasts for 4 days from **Thursday 14 – Tuesday 19 January 2021**. Boys have study leave on **Wednesday 13 January** and for the entirety of the exam period but do not have any authorisation for study leave outside these five days. They must all return to school on **Wednesday 20 January**.

We will speak with the boys about how best to organise their time during study leave and would be grateful if you could reinforce the key messages. Rather than treating study leave as extra holiday time, our recommendation is that the boys establish a similar structure to a normal working school day, so they should:

- Keep to their usual weekday waking and sleeping times
- Work in “periods” i.e. focus on one subject or topic for an agreed time, take a break and then swap subjects or topics
- Work with a study partner virtually if this is beneficial to both of them
- Not access social media during “school” hours

If your son comes into school to revise, he **must** use the finger scanner/booking in system in the Student Hub to indicate his presence on site and again to indicate when he is leaving. Study leave will have an impact on your son's attendance record for the Spring term as we can only record attendance if a student is actually in school. On the days he does not have an exam or does not register in school to revise, this will be recorded as an authorised absence for mock exam study leave. Please note that the SIMS Parent App will only indicate whether your son is in school or out of school - it will not show whether his absence is authorised or not. However, we would always contact you if he had any unauthorised absences.

If he does come into school to revise during Periods 1-6, he should go to the Upper Library and revise in supervised silence.

Once the exam results are publicised, we will be reminding your sons of the next steps that he may wish to consider:

1. Continue with all four subjects to at least the summer (we can only add a reference for a subject on his UCAS form if he has continued it till the summer)
2. Discuss and follow the procedure for dropping to three A Levels

I would like to take this opportunity to remind your son through you that these mock exams are a vital preparation for the end of Year 12 UCAS Exams in the summer and, **along with all other work he has done**

and will do, they will feed into his UCAS predictions. Adequate revision now will certainly help to smooth his path over the next few months.

I wish your sons good preparation and encouraging results in January.

Kind regards
Hilary Munday
Assistant Head