



Royal Grammar School

Amersham Road, High Wycombe, HP13 6QT

Website: www.rgshw.com

A selective day and boarding school for 1435 boys

Head of Cricket (Teacher of PE & Games) Additional Allowance - £2,327.88 Commencing 1 January or 15 April 2024

Single accommodation may be available

Closing date: 8.00am, Friday 24 November

Applications should be made to the Headmaster, Philip Wayne (dmc@rgshw.com) or via an online application.

Earlier applications would be welcome and shortlisted candidates may be interviewed before the closing date.

The selection process is outlined within this pack.

The Royal Grammar School is committed to promoting the safety and welfare of all pupils.

Appointment is conditional upon at least two satisfactory references.

All staff are required, before taking up post, to undertake an enhanced criminal record check through DBS.

Social media checks will be taken up on short-listed candidates prior to interview.

Information for Candidates





FROM THE HEADMASTER

RGS is an exceptional place with a proud tradition, dating back to the 13th Century, of educating young men.

We have high academic standards, excellent examination results and consistently feature amongst the top state schools in England. Almost all students progress to good universities including approximately 15 – 18 to Oxford and Cambridge, other stellar institutions and to the USA.

Our broad and balanced curriculum is not the full story and we look far beyond its confines with a vast array of co-curricular opportunities unparalleled, I believe, in the state sector.

Our innovative teachers deliver a high-quality classroom experience combined with exceptional pastoral care. We ensure that, in this large school, every boy is known as an individual.

We encourage all Wycombiensians to be self-confident, positive, healthy and enquiring young men who acquire the qualities of tolerance and respectfulness embodied through a modesty of manner. The result is a happy, close-knit community where we enjoy each other's company, and friendships for life are formed.

Most of our students are day boys. Boarding, however, has a unique capacity to shape the lives of young people and RGS offers this provision to 70 boys. Full and weekly boarding is on offer and plays a substantial role within the life of the school.

You will very much enjoy working with the boys here who are courteous, committed, caring and entertaining. The commitment and dedication of staff who all work towards achieving our vision are the vital component in ensuring the success of RGS. We are looking for well-qualified and enthusiastic colleagues to join us who are passionate about their subject and responsibility, and are willing to go the extra mile to be a part of our exciting journey.

I hope that you find the information of use and look forward to receiving your application if you feel that this opportunity would suit what you have to offer. Thank you for your interest in RGS.

I am delighted that you are considering joining us.

Philip Wayne [Media Video](#)





Departmental Information

We are looking to appoint a well-qualified teacher of Physical Education and Head of Cricket from January/April 2024. The ideal candidate should be able to teach a variety of sports with a particular focus on Cricket. The Sport and PE Department also offers GCSE and BTEC Sport so experience of teaching to this level would be essential.

The RGS has a national reputation that crosses many disciplines in the sporting arena. Old Boys include a host of full sporting internationals across a wide range of sports. The facilities at the school are outstanding, as is the level of support for sport by non-PE specialists.

RGS sport has a proud tradition of maintaining a high standard in competitive schoolboy sport. We pride ourselves on maximising individual and collective potential and participants enjoying lifelong participation of a chosen sport. We regularly run up to twenty rugby sides, fourteen hockey and cricket teams and school representation in a host of other sports. The RGS enjoys very strong and extensive fixture lists, with many fixtures taking place on a Saturday as well as after school during the week.

The RGS Sport & PE Department is a strong, enthusiastic and forward-thinking team, which comprises six full-time PE specialists, three Sports Graduates and a Sports Coordinator. In addition, there are external coaches for hockey, rugby, cricket, fencing, rowing and fives. All members of the department, as well as a large number of non-PE staff, contribute to the excellent delivery of the national curriculum, GCSE PE and BTEC Sport, along with a full commitment to an extensive co-curricular sports programme. Recently the department has benefitted from a new fitness suite and swimming pool. We also have an all-weather pitch.

There are dedicated pupils and staff at school working hard to achieve the highest of standards across a range of sports as well as encouraging participation in a wide variety of activities through the curriculum, recreational clubs, inter-house and inter-school sport. This is an opportunity for a person with vision, drive, passion and commitment at an exciting time in the development of sport at the school. The boys regularly compete in the latter stages of national competitions in many different sports. In recent years we have had boys who have gained junior international honours in rugby, hockey, fencing, rowing, swimming, squash and athletics.

If you have the energy, vision and drive to take the existing provision to even greater heights, then this will be a post that will interest you. There is an expectation within the school that staff contribute outside their teaching commitments to help with co-curricular activities and the PE staff will set the standard in this area.

Departmental Intent

The purpose of Physical Education, Sport and Physical Activity at RGS High Wycombe is to create an environment that:

- Supports and nurtures all students to develop a high sense of self-worth, and the character to contribute positively to society.
 - Supports and nurtures all students to develop the motivation, confidence, and competence to thrive through a healthy and physically active lifestyle.
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Job Description Head of Cricket

Accountable to: Head of PE & Strategic Lead for Sport

As Head of Cricket:

- To organise and direct the development and coaching of Cricket throughout the school, working effectively with the Strategic Lead for Sport, Head of PE and Sports Coordinator
 - To demonstrate high standards of professionalism and competence
 - To support the Strategic Lead for Sport and Head of PE with the annual review of the curricular and co-curricular programme at RGS, with particular focus on Cricket. This should contribute positively to the achievement of the departmental 3-year strategic plan
 - To set and maintain high standards of teaching and coaching of Cricket within the department and in the coaching of age grade squads
 - To plan and deliver high quality cricket sessions for all age groups, with the appropriate level of challenge and support
 - To identify and recruit external coaches where necessary, in agreement with the Strategic Lead for Sport and Head of PE
 - To provide professional guidance and support to all colleagues coaching Cricket
 - To provide coaching materials for all colleagues teaching and coaching Cricket
 - To offer INSET and appropriate training for Cricket coaching staff
 - To organise the Cricket fixture list and ensure distribution of the fixtures
 - To manage the provision of Schemes of Work that relate to Cricket
 - To maintain accurate accounts concerning Cricket
 - To organise a biannual overseas tour for the Cricket squads
 - To keep up to date with current and future Cricket initiatives
 - To lead on off-field events that are cricket specific
 - To liaise with the Groundsman regarding pitch markings and maintenance of Cricket equipment
 - To ensure the Cricket area of the school website is kept up to date
 - To ensure all Cricket transport is managed effectively
 - To liaise with FoC, attend regular meetings and act as a direct link between school and FoC
 - To organise umpires for all fixtures
 - To organise and order kit and equipment for all relevant teams
 - To undertake other duties of an appropriate nature as may be reasonably required by the Headmaster.
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Job Description

Physical Education & Games Teacher

As Physical Education & Games Teacher:

Accountable to: Head of PE & Strategic Lead for Sport

- To be a positive member of the ambitious department team
 - Foster the RGS HW Way and hold high expectations of students' work and behaviour
 - Have excellent understanding of both subject and general teaching pedagogy
 - Have a passion and enthusiasm for teaching practical Physical Education, GCSE and BTEC.
 - Provide an ambitious, stimulating, challenging and safe learning environment in all lessons
 - To use all available information to know your students, to develop relationships and maximise teaching and learning
 - Have a commitment to the students and the quality of their experiences by catering for a range of needs
 - Plan and teach well-structured, differentiated lessons that are aligned to the agreed curriculum
 - Use ICT as a tool for outstanding teaching and learning
 - Use assessments to review student progress and the impact of teaching to make appropriate adaptations where required
 - Contribute to the planning and preparation within the department across all practical, GCSE and BTEC curriculums
 - Review periodically the methods of teaching and programme structure in consultation with other members of the department
 - Contribute to the development and review of department curriculum resources
 - Attend parent meetings within the agreed RGS reporting and assessment policy
 - Set and mark examinations, internal assignments and coursework in line with school and department policy
 - Undertake CPD in order to keep up to date with current educational thinking to support the development of individual teaching and curriculum design
 - To follow the RGS performance management policy and use it as an opportunity for development
 - Participate in the usual meetings that relate to the curriculum or the organisation and administration of the school
 - Contribute to the department's broad Co-curricular Sport:
 - encourage appropriate standards of behaviour, appearance, attendance and punctuality through setting the correct example and the application of the RGS behaviour policy;
 - endeavour, in the case of absence, to forward work to the relevant subject leader or cover manager for the classes that will be missed;
 - carry out a share of duties such as cover and precinct;
 - follow child protection procedures;
 - be aware of health and safety responsibility around the school and within a Physical Education and Sport setting;
 - follow school policies as agreed by the governing body; and
 - to take an active role in all student's pastoral care, including the role as a form tutor.
 - To undertake other duties of an appropriate nature as may be reasonably required by the Headmaster.
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Job Description Form Tutor

Accountable to: Head of Year

As a Form Tutor

To have responsibility to the Head of Year for the welfare, discipline and overall academic progress of the pupils/students in their form group bearing in mind their individual needs and abilities.

To be specifically responsible for:

- the daily registration of their form and supporting attendance procedures;
- being the first point of contact in the school for pupils/students and their parents in the form;
- to interpret and implement agreed school policies as they apply to the form group;
- high standards of behaviour and appearance, including monitoring the tidiness of the form room;
- monitoring behaviour and achievement on Edgen;
- making pupils/students aware of the School Rules, appropriate sections of the Behaviour Policy and other school policies as appropriate;
- making pupils/students aware of Emergency Procedures and Health and Safety Matters;
- distributing appropriate letters, messages and other general information;
- overseeing and communicating with pupils/students in the form on the Form Team on Office 365 as appropriate;
- assisting in the writing of references for pupils/students in the form;
- passing on known changes in health, home circumstances and address of the pupils/students to the appropriate people;
- maintaining a general overview of the academic progress of each pupil/student and to help identify and take an interest in any problems, be they of an academic, attendance, social or personal nature;
- liaising with the relevant Head of Year and other staff where appropriate (Head of Student Development, SEN, Matron, Boarding, Counselling support, subject staff) about pupils/students in the form;
- consulting with and informing the Designated Safeguarding Lead and/or the Additional Designated Safeguarding Leads of any Child Protection concerns;
- accompanying their form as they attend the appropriate assembly according to the schedule;
- checking Homework Diaries on a regular basis as outlined in the Behaviour Policy;
- noting on SIMS Achievement Points, Recognitions and Praise Cards for pupils/students in the form and passing on details to the Head of Year;
- monitoring and ensuring the punctuality of the pupils/students;
- initiating and supporting the process of goal setting for the pupils/students;
- facilitating the selection of representatives for various Student Voice activities and the Benevolent Fund, etc and encouraging two-way feedback of relevant issues; and
- supporting House Assemblies and events and helping students to organise teams for Inter House Competitions.

- undertaking other duties of an appropriate nature as may be reasonably required by the Headmaster.

This job descriptions are written at a specific time and are subject to change as the demands of the governors and needs of the School change. The role requires flexibility and adaptability and employees of the School need to be aware that they may be asked to perform tasks and given responsibilities not detailed in these job descriptions.



Person Specification

Head of Cricket (Teacher of PE & Games)

	Essential	Desirable
Qualifications	<p>Good honours degree</p> <p>Appropriate evidence of in-service training</p>	<p>PGCE or equivalent QTS</p> <p>First aid qualification</p> <p>Able to drive a school minibus</p> <p>ECB Qualified Coaching Award</p>
Experience	<p>Effective classroom teacher with the ability to teach GCSE PE and BTEC Sport</p> <p>Effective practical PE teaching with the ability to deliver a variety of activities from KS3 - KS5.</p> <p>Experience of working with pupils of high ability</p> <p>Leadership experience within a Cricket Programme</p>	<p>Experience in the use of IT in teaching</p> <p>Experience of raising achievement in GCSE PE and BTEC Sport / A - Level.</p> <p>Experience of taking part in a range of co-curricular activities.</p> <p>Experience leading a successful Cricket Programme.</p> <p>Experience of the standard of education expected in an ambitious grammar school</p>
Personal Qualities	<p>Ability to lead by example</p> <p>Ability to relate to students of all abilities</p> <p>Outstanding personal relations and team working skills</p> <p>Willingness to develop the schools Cricket Programme.</p> <p>Willingness to contribute to the school's extensive co-curricular programme</p> <p>Energy, charisma and dynamism with the vision to drive and develop the subject at RGSHW in line with the school's ambitions</p> <p>Ability to promote and market RGS inside and outside of it</p> <p>Ability to think creatively</p> <p>Availability for regular trips out of school hours</p>	<p>Willingness to demonstrate career development and progression.</p>



This is general information for all who apply for a post at RGS. Some of it will not be relevant to this post, but I trust that you will find it useful in forming a picture of the School.

Teaching at RGS

There are approximately 90 teachers at the Royal Grammar School. RGS teachers are hardworking, gifted professionals who are able to inspire pupils with their enthusiasm and subject knowledge. They are committed to providing high quality teaching as well as playing a full and purposeful role in the School's extensive co-curricular programme.

Our teachers are specialists in their subjects and most have postgraduate teaching certificates. Those arriving without a PGCE are encouraged and supported to gain such a qualification soon after appointment. Continuing professional development is strongly encouraged and the School has good links with local universities, teaching schools and industry. We are associated with the Astra Alliance Initial Teacher Training programme, offering 'on the job' training in certain subjects, some with bursaries. Further details on request.

The School also follows the Astra Alliance induction programme for Newly Qualified Teachers, led by the professional tutor. We have a healthy balance of staff, from ECTs to very experienced teachers, as well as a wide spread across the age range. This mix of experience and background provides for a happy, stimulating and rewarding environment. The staff common room, in School House, is a busy and vibrant place.

Opportunities at RGS

As a teacher at RGS, you will also be expected to contribute in some way to the School's extensive co-curricular life. You will be encouraged to use your personal strengths and interests, and may even wish to become qualified in areas previously unimagined. Sport, music and drama are significant strengths as is the Combined Cadet Force and the Duke of Edinburgh scheme. The vast array of clubs and societies take place each week and RGS members of staff are rich in experience and expertise, which helps to maximise the wealth of activities on offer to our boys. The vast amount of worldwide travel involved in our expeditions, sports and musical tours and subject-based visits provides an unparalleled opportunity for both staff and students to broaden their horizons.

Perhaps most importantly, you will join our strong pastoral team as a form tutor, which gives all staff the opportunity to get to know a group of boys well and outside your teaching subject.

Support staff at RGS

Support staff at RGS provide a vital role in ensuring that the School not only runs smoothly but continues to develop. Whether joining one of the administration teams, being a technician, a support assistant, gap student, and working on the finances or around the extensive school estate, RGS welcomes colleagues from all backgrounds to bring an added dimension to our staff body. A range of roles exists from part time, term time only to full time and support staff have excellent opportunities to contribute towards school life. Although we do not ask our support staff to undertake teaching roles, we warmly encourage participation in school trips and co-curricular activities as identified above.

Facilities at RGS

- All-weather sports facilities.
- Rolling programme of classroom and laboratory refurbishment into 'state of the art' learning spaces
- Purpose-built language and music suites.
- The Rennie Mathematics Building with extensive, modern facilities
- Purpose-built Fraser Youens Boarding House for 70 boarders [Boarding video](#)

We are fortunate in having all our teaching facilities and games fields on a single estate, and all academic departments are housed in their own separate areas with specialist equipment and technical support where appropriate.

Computers are in extensive use throughout the school, and all teachers are given the use of a laptop and an iPad with appropriate training, supported by an effective wifi system.

Sports facilities, which have recently been upgraded, include 33 acres of playing fields, a 25-metre indoor heated Swimming Pool, Cricket nets, Eton Fives courts, a modern Fitness Suite, Sports Hall and Cricket Pavilion. The most recent acquisitions are a brand new, floodlit all-weather surface and a new rugby pitch.

Accommodation

The governors are able to offer low-cost single accommodation on the school estate. We have around eight members of staff living on site, some of whom joined us as ECTs and are therefore able to help and encourage new entrants to the profession and ‘away from home’ teachers. This house is just two minutes’ walk from the RGS and ten minutes’ walk to the mainline railway station.

Salary, benefits and wellbeing at RGS

Teachers’ and leadership salary scales broadly follow the national scales, fully reflecting qualifications, responsibility, experience and performance. The School participates in the Teachers’ Pension Scheme. Support staff are paid on the RGS scales, which are closely related to the locally negotiated Buckinghamshire Council pay range. For the benefit of support staff, the School participates in the Local Government Pension Scheme. We are a mutually supportive team and endeavour to ensure that all staff have a healthy work / life balance.

<p>We offer</p> <ul style="list-style-type: none"> ● Excellent pension scheme ● Cycle to work scheme ● Free membership of the School’s Fitness Suite ● Free use of the swimming pool ● Tax efficient purchases of gadgets through the tech scheme ● Staff common room with free tea & coffee ● On site hot and cold food ● Social functions/concerts/plays etc ● Car parking onsite ● Accommodation (limited) ● Long service awards 	<p>Wellbeing</p> <ul style="list-style-type: none"> ● Staff football ● Staff Yoga ● Staff badminton ● Staff tennis ● Staff touch rugby ● Christmas party ● Secret Santa ● Secret buddy ● Wellbeing group meetings ● Common Room cake day ● Wellbeing week ● End of term get-togethers ● Staff Birthday Cake Day
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Common Room at RGS

The Common Room exists as a formally constituted body of the teaching and support staff within the School. The committee consists of a Chairman, Treasurer and Secretary. The Common Room provides a cohesive, stimulating and enjoyable environment and a variety of social functions are organised throughout the year.

The Common Room is well equipped and includes tea and coffee making facilities, provided free of charge to all staff, a lounge, kitchen area and staff shower rooms. The Common Room subscribes to a range of national and local newspapers and journals. On a day-to-day basis, the Common Room acts as an important facility for staff to meet socially, collect mail and circulars, share information with others and relax!

Appointment

The Royal Grammar School is committed to safeguarding and promoting the welfare of its pupils and expects all staff and volunteers to share this commitment. All appointments are subject to:

- the obtaining of an enhanced DBS clearance;
- confirmation of your eligibility to work in the UK;
- view of original degree and teaching certificates; and
- receipt of two satisfactory references.

Equal Opportunities

The Royal Grammar School is committed to equal opportunities for all its students and staff, irrespective of race, colour or nationality, gender, marital status, family circumstances, religion, sexual orientation, age or disability. There will be no discrimination on these grounds, or for any other reasons which cannot be shown to be justified. Students applying for admission to the school and candidates for posts at the school will be treated according to school policies on admission and recruitment and with regard to British and European legislation. Attention will be paid to the importance of equal opportunities education in both the formal and informal curriculum and our curriculum will be reviewed at frequent intervals to ensure that this policy is reflected in practice. The Headmaster is responsible to the Governors for monitoring this policy. The school operates an Equality Cohesion Policy.

Results

Our results speak for themselves. We do not, however, rest on our laurels and set ourselves ambitious targets.

- 90 % of boys accepted higher tariff universities.
- 18 boys were offered unconditional places at Oxbridge.

Our vision for RGS

- To offer our students an exceptional all-round education

Our commitment to your development

Staff at RGS are dynamic, talented and innovative. We have an excellent reputation in preparing colleagues for the next stages of their career whether as teachers or support staff and will find a wealth of opportunities available here with regard to their professional development. We ask that all staff choose and sign up to something that genuinely interests and excites them and that they work on this throughout the course of the academic year. We currently have 11 staff undertaking NPQs, three staff involved in our Challenge Senior and Middle Leaders courses and approximately 45 staff involved in our Strategy Groups which are designed to feed into our school priorities. Additionally, we offer First Aid courses, Mountain Leaders courses and Health and Safety qualifications but to name a few. See [here](#) for more details.

High Wycombe

The Royal Grammar School is about one mile from the centre of High Wycombe, which has a large shopping centre, several out-of-town shopping areas, a theatre, two multiplex cinemas, new sports centre with a 50m competition pool and a large Waitrose. High Wycombe is 25 minutes from London Marylebone on a fast train, the station being 10 minutes' walk from the school. The town is well-served by cultural and sporting activities. There is little housing in the town itself though within a short distance the suburbs, with a range of housing stock, commence in all directions. High Wycombe is surrounded by attractive villages, which offer a range of housing from idyllic cottages to large detached properties in the countryside. The town of Marlow, an attractive riverside market town, is a few minutes' drive and Oxford is easily reached via the M40 or by train. Buckinghamshire is renowned for its schools with a range of excellent state primary schools, prep schools, grammar schools and non-selective secondary schools.

How to find us: Amersham Road, High Wycombe, HP13 6TQ

By road: If travelling from the M40, leave at Junction 4. Follow signs for A404. RGS is situated at a set of traffic lights on the left-hand side at the top of Amersham Hill.

By rail: High Wycombe Train Station is situated on the Amersham Road and is a 20-minute walk (uphill).

How to apply

Please complete the application form. Further information should be added to the 'supporting statement' section in the form. If you wish to send your cv, please email it directly to the Headmaster's PA at dmc@rgshw.com.

Interviews

Interviews will include teaching a lesson. There may be other selection tasks commensurate with the role you are applying for. Those being called for an interview will hear asap when full details of the interview process will be given. All candidates invited for an interview will be required to prove their identity and their entitlement to work in the UK.
