

12 January 2026

Dear Parents/Carers,

New Vocabulary Monitoring Log Feature on Ed:Gen

As part of our ongoing efforts to improve communication between home and school, we would like to inform you about a new feature we have added to Ed:Gen: the vocabulary monitoring log. This will be used by the MFL and Latin departments from this term to flag any concerns teachers may have about your child's vocabulary learning.

Vocabulary learning is a vital skill in language learning and we therefore set regular vocabulary learning homework, often followed up by a low stakes vocabulary test. Scores from these tests give staff and students a good idea of how much vocabulary students are retaining in the language, and also about their development of vocabulary learning as a skill.

If your child's teacher is concerned by low vocabulary test scores, they will flag this to you and your child by issuing a vocabulary monitoring log mark on Ed:Gen. You and your child will be notified of this via email in the same way you are notified about conduct and achievement points. However, it is important to note that this is *not* a conduct point. It is there to flag an initial concern about progress in languages, as it is important that struggles with vocabulary learning are addressed early on. Your child's teacher will indicate the reason for flagging the concern in the description box and may also give suggestions about how to improve vocabulary learning. If your child does receive a vocabulary monitoring log mark, we would be grateful if you could discuss this with them at home and support them to improve their learning. If you have any questions or concerns about it, you can of course contact your child's language teacher.

Thank you for your support with this.

Yours faithfully,

Miss Sheppard
Head of MFL

Mrs Dicks
Subject Lead for Latin/Classics