

09/09/2020

Dear Parent

Each academic year students from Year 8 will act as runners for one school day (one morning and one afternoon). These two sessions will be spread across the year to minimise the impact upon your son's studies. The students are used for a number of administrative tasks, principally helping the School Office pass messages on to boys, delivering kit or equipment, assisting in departments and a myriad of other helpful tasks. This will be carried out in a COVID-secure manner.

The boys take a huge amount of pride in both being helpful and acting as ambassadors for the School when they may assist with showing around our visitors and guests.

The boys will be out of lessons for either the first or last four periods of the day. They will have their break and lunch as per the normal school day.

Acting as a runner is a great opportunity for our Year 8s to build their awareness of the school environment and to take an active role in the running of a typical school day.

Boys will begin acting as runners from next Monday, 14th September. If you have any concerns or do not wish your son to participate please email me at <u>lap@rgshw.com</u>.

Yours faithfully,

L A Pettengell Head of Year 8

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