

13/12/2019

Dear Parents

It appears that there are isolated incidents of 6<sup>th</sup> Form students leaving the School site at break time (11.45-12.15). This goes against our 6<sup>th</sup> Form Attendance Policy which states that no student should leave the site until 1.30pm. As any absence during break raises a safeguarding concern, we are particularly keen that no student leaves the site until 1.30pm, unless given express permission to do so by a member of staff. I would be very grateful if you could stress the importance of this to your son, who has already signed an agreement at the start of his time in the Sixth Form saying that he will not leave the site before 1.30pm.

Any future incidents of students leaving the site at break time without permission will result in a sanction in line with the School's Behaviour Policy.

Many thanks for your understanding and support in this matter.

Mr S J Noyes  
Director of Sixth Form