BP work experience: applications for the 2018/19 academic year will close on 31 December 2018, with all applicants being informed whether they have been successful by the end of March 2019. Late applications will not be accepted.

Application guidance for students:

Thank you for your interest in work experience at BP International Centre for Business & Technology during the 2018/19 academic year. We offer one week unpaid placements and priority is given to students who attend our link schools, but we welcome applications from all students in Years 10–13. Please click on the link below to access the Expression of Interest form, which you should complete as fully as possible as it will be sent to potential host managers.

Before completing the form, please take a look at our website <u>www.bp.com</u> for further information about our activities. You should also look at <u>https://www.startprofile.com/</u> where you will find information about careers within BP. Please do take the time to look at Start to identify the sort of career or work that you are considering for the future. For example, requests for experience in '*Exploration and Production*' are less likely to be viewed favourably by potential managers as this covers a huge range of employment opportunities, please try to be more specific with areas such as '*Geology*' or '*Finance*'.

When completing the form please think very carefully about the date that you request a placement for, if you are offered a placement you will not be able to change the date. Our placement take place in the Summer across June, July & August. Please ensure that if you are applying during term time, you have specific approval from your school or college. Our offices are based in Surrey, the closest station if Feltham.

Please note, although BP has an alternative energy portfolio much of this business is based away from the BP ICBT and we are therefore unable to offer work experience in this area, forms that request alternative energy only placements will automatically be discarded.

Demand for work experience placements at the ICBT is extremely high and completion of an Expression of Interest form does not guarantee a placement. Applications for placements for the 2018/19 academic year will close on 31 December 2018, with all applicants being informed whether they have been successful by the end of March 2019. Late applications will not be accepted.

You can access the application form here.

All students will need to sign up as an **EXTERNAL** new user, passwords are auto generated on sign up and sent via email. At times this can be go in your 'junk' folder so please keep an eye out there if it doesn't appear in your mailbox.

Kind regards

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