

1 October 2018

Dear Parents

Important iPad information for Year 8 parents

We thank you for your support with this exciting educational initiative and would be grateful if you could note the following important information.

iPad collection

For those parents who have used the Jigsaw24 portal to obtain an iPad, please collect the iPad from the Upper Library on Tuesday 16 October 2018 between 4.30pm and 6.00pm.

When you do so, please bring:

- A copy of the confirmation email from Jigsaw24 which you received after you ordered the iPad*
- Your driving licence or passport for security reasons. Please note that we are not permitted to hand over the iPad to boys, or without this identification.*

If you cannot collect your iPad at this time, please contact Mr Horseman at ithelp@rgshw.com.

iPad configuration

The iPads ordered via the portal will be configured with our Mobile Device Management software (MDM) called Meraki in accordance with your wishes for either full or school-only restrictions. For parents who have requested school-only restrictions we will activate these restrictions when the iPad is connected to the Wi-Fi at school.

If we have not received your preference for restrictions the default setting will be full restrictions. If you would like this amended, please inform us at ithelp@rgshw.com by Friday 5 October 2018.

The MDM will not be activated until the boys use the iPads in school, we will start teaching with them on Tuesday 30 October 2018. Please ensure your son does not bring the device in before this date. The MDM software will allow us to push apps and updates to the boys' iPads, and ensure that the apps and sites the boys can use are age appropriate.

If your son is using his own iPad we will need to configure it with our MDM software so that he has the same benefits and appropriate restrictions. If this is the case, please ask him to bring his iPad to the Library on Wednesday 17 October on arrival in school. The iPads will be returned to your son just before the end of the school day. The ICT staff will need to know his passwords.

iPad Training

We have a schedule of iPad sessions which will include speaking to the boys about expectations, practicalities, safety and security. There are also planned lessons on Tuesday 30 October to train the boys in the use of some educational apps. Details of these times are below:

<i>Periods</i>	<i>Form</i>
3+4	CG + DC
5+6	GF + SC
7+8	AJ + SK

Start date of iPad use in school lessons

From Tuesday 30 October 2018 all Year 8 boys will be expected to bring their iPad to school every day. Please impress upon your son the need for organisation in ensuring that the iPad is charged fully, and in its case.

Please read through, with your son, the attached RGS User Guide and RGS Digital Learning User Agreement and complete the attached Form on the User Agreement. This Form should be completed by Wednesday 31 October; please be aware that your responses are legally binding.

https://forms.office.com/Pages/ResponsePage.aspx?id=Pu6mcJUbieIFB1_MiPbJhvwA8X_vIM1NoubHd4AWeYpUOU1VRDNWV1I4SERWUk5GUUhWSDM2MU5IUi4u

Please do get in touch if you have any further questions.

Yours sincerely,

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