

1 December 2025

Dear Parents / Carers

LOST PROPERTY AT RGS

As the term comes to an end, I just wanted to let you know that once again Mrs Baker has been busy this term reuniting students with their lost items. This job is massive but made easier **when said lost items are named**. You would not believe the amount of “stuff” that comes through our doors.

As soon as items are brought to Resources, Mrs Baker sorts them into named and un-named, returning named items via Form Tutors or directly to students, depending on the size of the item. However, we are dependent on the school community bringing lost items to us. Mrs Henry, Sports Administrator, does a sweep of the changing rooms every morning and tubs of lost property are brought to us most days.

If a student comes in and we don't have their lost item, we write their item in our book so if an unnamed item of that description comes in, we can reunite them.

As you can see we do all we can this end. All I ask is that all items that come into school are **named**, to make this process quicker and easier. **Initials are not enough!** With 1600 students many have the same initials so this makes Mrs Baker's job even harder and more time consuming to try and reunite said item with the correct student. Please encourage your child to come and check with us if they have lost an item. Thank you for your co-operation.

You may also be interested to learn that our second-hand uniform shop, which has been run by parent volunteer Reyes Nuno for nearly three years, now has over 720 followers. If you are after any second-hand uniform, check out our [Facebook page](#).

Donations are very welcome in Resources, so if you are having a clear out at Christmas, please pop any donations into Resources in the New Year – thank you in advance. 100 % of all monies raised go straight back to school.

Wishing you and your families a peaceful holiday season.

Kind regards,

Tanya Warner
Resources Centre Manager