

September 2019

Dear Parent/Carer

Year 13

Please note the names of the Year 13 Form Tutors and their form rooms are listed below. During Year 13 your son's Form Tutor will be responsible for his wellbeing and for giving him appropriate pastoral guidance and specifically for helping him with his UCAS application and his plans for the future. There is an opportunity for you to meet your son's teachers on 14 November at Parents' Meeting starting at 4.15p.m. in the Queen's Hall.

Please can I finally stress that having committed himself to studying A Levels here with us that we expect him to continue to arrive at school punctually for registration at 08.45, to adhere to the dress code and to produce notes from you to explain any absences. Full details of our expectations for Sixth Form study are in the "Sixth Form Agreement". We hope that we can count on your support here. If your son is too unwell to attend school, please e-mail [attendance@rgshw.com](mailto:attendance@rgshw.com) or telephone 01494 551466 by 8am on each day of absence.

I am sure that your son will have a rewarding last year at the RGS, and we will do our best to ensure that he performs to his, and to our, full expectations. If you have any issues you wish to raise with the Form Tutor or myself, please do not hesitate to contact the school to arrange an appointment.

As you are aware, you and your son have completed and signed the 'RGS Lifetime Behaviour and Medical Consent form' for RGS day trips. However, please understand that it is a parental responsibility to inform Matron [matron@rgshw.com](mailto:matron@rgshw.com) of any changes to the medical condition of your son, and any changes to emergency contact numbers should be sent to Mrs Gamester [pg@rgshw.com](mailto:pg@rgshw.com); these requests apply to your son at any time during his school career. Contact detail changes can also be made using the SIMS Parent App.

Yours faithfully

**Mr SJ Noyes**  
Director of Sixth Form

**Form Tutors/Room Numbers**

<b>13</b>	<b>HoY: Mr SJ Noyes</b>	
BW	Mr PJ Wood	B2
CB	Mr NJ Bevan	25
DM	Mr DP Marshall	9
EB	Mr P Bastow	CH1
GG	Mrs JE Gazard	16
LS	Mrs RL Smith (KGG - Wed)	L7
MB	Miss DL Bench	32
SW	Mr K Watson	P1
SY	Mr JH Young	