

26/6/2023

Dear Parents/Guardians of Year 10 Students,

Subject: Advance Notice of Work Experience and the Importance of Sourcing Your Own Placement

Dates: 1st July to 12th July 2024 (5 days in this interval)

As the end of the academic year fast approaches, we want to ensure that our students are equipped with the necessary skills and experiences to thrive in the ever-evolving world beyond school. With this in mind, we are pleased to inform you that your child will have the opportunity to participate in a Work Experience Programme after they finish their GCSE exams in the summer of 2024. The Work Experience Programme will consist of 5 days and should be completed in the interval between Monday 1st July and Friday 12th July 2024.

Work experience is a vital component of a student's educational journey, offering them the chance to gain valuable insights into various industries, develop key employability skills and build a strong foundation for their future career paths. We would like to highlight the importance of students, with the support of parents, sourcing their own work experience placement, which closely mirrors the real-world experience of seeking employment opportunities. This process fosters independence, initiative, and resourcefulness and will empower them to take ownership of their professional development and actively seek opportunities aligned with their interests and aspirations.

We believe that the Work Experience Programme will significantly benefit your child's future, particularly in terms of building an impressive curriculum vitae (CV) and standing out from the crowd when thinking about UCAS Personal Statements and/or Apprenticeship applications when in the 6th Form.

The Work Experience Programme will allow students to:

1. **Explore Career Paths:** Work experience allows your child to explore different career paths and gain a better understanding of various industries. It provides them with a unique opportunity to see first-hand what different professions entail, enabling them to make informed decisions about their future education and career choices.
2. **Develop Practical Skills:** Through work experience, your child will acquire practical skills that are highly valued by employers. They will have the opportunity to apply their academic knowledge in a real-world setting, honing their problem-solving abilities, communication skills, teamwork, and time management skills.
3. **Build Confidence and Resilience:** Work experience challenges your child to step outside their comfort zone, adapt to new environments, and face real-world challenges. It fosters their resilience, self-confidence, and independence as they navigate unfamiliar situations and overcome obstacles.
4. **Network and Develop Professional Connections:** During work experience, your child will have the chance to interact with professionals in their chosen field. This networking opportunity can lead to valuable connections, mentorship possibilities, and potential future employment opportunities.
5. **Enhance Their CV and future Applications:** Work experience demonstrates your child's commitment to personal and professional growth. It adds depth to their CV and showcases their proactive approach to learning and skill development, making them stand out to higher education institutions and future employers.

As we move forward, we will provide further information about the work experience programme, including the timeline, necessary paperwork, and any additional details. We kindly request your assistance in supporting your child throughout this process and ensuring they meet any deadlines and requirements related to work experience applications.

We encourage you to support and guide your child throughout this process by assisting them in researching potential placements and reaching out to organisations. Our school will provide guidance and resources to assist your child in navigating this exciting journey.

This letter is mainly to make you aware of the dates to help you plan your child's next academic year.

If you have any questions or require further information, please do not hesitate to contact us. We are here to support you and your child as they embark on this exciting journey of personal and professional growth.

Yours sincerely,

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