

16/05/19

Dear Parents

Cambridge University Open Day on Thursday, 4th July 2019

I am writing to inform you that the school will be taking several Year 12 students to attend the Cambridge University Open Day on Thursday, 4th July 2019.

We will be travelling by coach from School at 07:45 and expect to return by 18:00. The total cost will be £27.00 to cover coach hire for the day. We recommend that your son also brings a packed lunch on the day although food can be purchased during his visit to Cambridge. The coach will depart from Green Road (at the back of school) at 07:45, so please be at the departure point for 07:30.

It is essential that your son registers for the University Open Day (link below). He will receive a ticket and information directly from the event organisers. Most of the Colleges and departments will be open for drop in visitors but some may require additional booking, please follow links to College and Department Open Days for further details. <http://www.undergraduate.study.cam.ac.uk/events/cambridge-open-days>

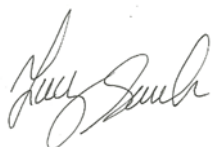
Within the terms of the School's policy on charging, I am writing to ask for your agreement to your son making the visit and to ask for a voluntary contribution of £27.00 for the trip so that we can cover the costs incurred. No pupil will be prevented from taking part in the visit because parents cannot or will not make such a contribution, but if insufficient funding is available, the visit may be cancelled. If you feel that the cost involved is prohibitive, please do contact me in strictest confidence and I will see if there is funding available to assist you.

If you wish your son to take part in the trip, please log onto Parent Pay, look up "Cambridge University Open Day 2019" and **pay the sum of £27.00 by Friday, 31st May 2019.**

As you are aware, you and your son have completed and signed the 'RGS Lifetime Behaviour and Medical Consent form' for RGS day trips'. However, please inform the School of any changes to the medical condition of your son and any changes to emergency contact numbers before the trip.

If you require any further information, please check the Cambridge Open Day website or contact me.

Yours sincerely



Lucy Sowah | Director of Higher Education and Careers | las@rgshw.com