



Dear Parents,

Parent Governor Election

I am writing to advise you that we currently have two vacancies for Parent Governors at the School, and to invite nominations for election.

The term of office will be for four years and the positions will officially start at the Main Board meeting on 21 March 2023. A Parent Governor whose child leaves the School may continue as a Parent Governor until the end of their term of office. Those eligible to stand are the parents or carers of a student who are currently registered as a pupil of the School.

Being a governor gives you a chance to influence positively the school's direction. These are voluntary roles and, as such, the amount of time committed is down to the individual. However, it will involve sitting on the Main Board and at least one of the sub committees (Finance, HR, Education, and Estates and Technology). This normally means 2 meetings each term, starting at 1830 for about 2 hours. There are papers online to read in advance, which we are all required to do. Beyond this there are opportunities to get involved in specialist roles such as safeguarding or trips, and all governors try to find time to visit school during term time to observe particular aspects of school life related to the school's key strategic plans or risks. You need to be passionate about the school's future success, the welfare of the boys and staff, and have the time and the commitment to get involved to support the strategic direction of the School. Training is available to all Governors and actively encouraged throughout a governor's period of office.

We welcome governors from all backgrounds. We are keen to ensure the Governing Body represents the local community.

The three core role of Governors is to ensure clarity of vision, ethos and strategic direction; Hold School Leaders to account; Oversee financial performance. At present we have a particular need for more governors with backgrounds in Law, particularly employment law, or any background or professional experience in Diversity, Equity and Inclusion (DEI). Related expenses are available for anyone wishing to make a claim.

Please take time to consider this opportunity and if you think you have the time, skills and mindset we are looking and would like to further discuss the role, please do get in touch with me at benedict.casemore@accenture.com.

Or please contact Caroline Cobb, Clerk to Governors at cyc@rgshw.com, as per the details below.

Thank you.

Ben Casemore
Chair of Governors

If you wish to submit your nomination please complete the form below and return it the Clerk to Governors cyc@rgshw.com with a Pen Portrait (up to a maximum of 200 words) giving some brief biographical details and reasons why you would like to become a Parent Governor. Those eligible to stand are the parents* of a registered pupil at the Academy at the time he/she is elected.

Nominations should be sent to Caroline Cobb, Clerk to Governors, by 10:00 Friday 10 February 2023. If only two nomination are received the Candidates will be elected unopposed but if there are three or more nominations a ballot will be held. The ballot will be secret and a further notification about the arrangements will be sent to you. All parents* of a child who attends the Academy will be entitled to vote in the ballot and voting will be based on **one vote per parent**. If it proves impossible to fill the vacancy the Governing Body has the right to make an appointment. If the need to do this arises, the Governing Body would first of all consider appointing a parent of a registered pupil at the Academy or, where it is not reasonably practical to do so, a person who is the parent of a child of compulsory school age.

Please note Governors are required to produce evidence of identity and obtain enhanced DBS clearance to confirm their suitability to work with children. If you require information on the role and commitment required of a School Governor please contact the Clerk to Governors, Caroline Cobb, on cyc@rgshw.com or visit the School website

** for the purposes of this election, parent includes a pupil's legal guardian/carer*

To: Clerk to Governors, Royal Grammar School, Amersham Road, High Wycombe HP13 6QT

Completed nomination forms must be returned to the Clerk to Governors by noon on Friday 10 February 2023.

I wish to submit my nomination for the role of Parent Governor and attach a Pen Portrait of myself to this nomination slip. I agree to this Pen Portrait being published on the School website (www.rgshw.com). I confirm that I am not disqualified from holding office for any of the reasons set out in the School Governance Regulations, attached.

Name:

Address:

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Telephone: Email:

Son's Name: Son's Form:

Signed: Date:

Eligibility to be a Governor

A Governor must be aged 18 or over at the time of his or her election or appointment and cannot be a registered pupil at the School. A person cannot hold more than one Governorship at the same school.

A person is disqualified from holding or from continuing to hold office as a Governor or Associate Member if he or she:

- fails to attend the Governing Body meetings – without the consent of the Governing Body – for a continuous period of six months, beginning with the date of the first meeting missed (not applicable to ex officio Governors);
- is the subject of a bankruptcy restrictions order, an interim order, a debt relief restrictions order, or an interim debt relief restrictions order;
- has had his or her estate sequestrated and the sequestration has not been discharged, annulled or reduced;
- is subject to:
 - i) a disqualification order or disqualification undertaking under the Company Directors Disqualification Act 1986
 - ii) a disqualification order under Part 2 of the Companies (Northern Ireland) Order 1989
 - iii) a disqualification undertaking accepted under the Company Directors Disqualification (Northern Ireland) Order 2002
 - iv) an order made under Section 429(2)(b) of the Insolvency Act 1986 (failure to pay under a County Court administration order);
- has been removed from the Office of Charity Trustee or Trustee for a Charity by the Charity Commission or Commissioners or High Court on grounds of any misconduct or mismanagement, or under Section 34 of the Charities and Trustee Investment (Scotland) Act 2005 from being concerned in the management or control of any body;
- is included in the list of people considered by the Secretary of State as unsuitable to work with children or young people;
- is barred from any regulated activity relating to children;
- is subject to a direction of the Secretary of State under section 128 of the Education and Skills Act 2008
- is disqualified from working with children or from registering for child-minding or providing day-care;
- is disqualified from being an Independent School Proprietor, teacher or employee by the Secretary of State;
- has been sentenced to three months or more in prison (without the option of a fine) in the five years before becoming a Governor or since becoming a Governor;
- has received a prison sentence of two years or more in the 20 years before becoming a Governor;
- has at any time received a prison sentence of five years or more;
- has been fined for causing a nuisance or disturbance on School premises during the five years prior to or since appointment or election as a Governor;
- refuses a request by the Headmaster's Personal Assistant to make an application to the Disclosure and Barring Service (DBS) for a criminal records certificate.