

September 2020

Dear Parent/Carer

### Year 8

Your son has now met his Year 8 Form Tutor; the names of Year 8 Form Tutors and their form rooms are listed below.

In normal circumstances we would look forward to welcoming you into school for a meeting with your son's Form Tutor, however, these face to face opportunities are not currently possible. Instead we hope to offer virtual meetings to ensure we continue to build these important relationships with our parents. We are hoping to host a virtual meeting with your son's Form Tutor on 18 November between 16.15 and 18.15. We also have a subject teachers' meeting planned for 11 March 2021. Further details on these meetings will be sent to you nearer the time.

Staff will upload classwork and homework to Microsoft Teams and we would encourage you to look at this work, in particular the homework, with your son. Your son will also be issued with a homework diary at the beginning of the school year and we expect him to record his homework accurately and fully in this diary. We would be grateful if you could support your son and us by checking his homework daily. If your son is absent from school and is well enough to do school work he should be able to access lesson resources on Teams to ensure he can keep up to date with work.

If there is anything at all that you wish to know about the school, or about your son's well-being, please do not hesitate to contact either his Form Tutor or myself or make an appointment to see us. Similarly, if there is anything helpful for us to know regarding family circumstances, a change in telephone number at work/home or if you move house or change email address for school communication, please let us know as soon as possible at [admin@rgshw.com](mailto:admin@rgshw.com). If your son is too unwell to attend school, please email [attendance@rgshw.com](mailto:attendance@rgshw.com) or telephone 01494 551466 by 8am on each day of absence.

As you are aware, you and your son have completed and signed the 'RGS Lifetime Behaviour and Medical Consent form' for RGS day trips. However, please understand that it is a parental responsibility to inform Matron [matron@rgshw.com](mailto:matron@rgshw.com) of any changes to the medical condition of your son, and any changes to emergency contact numbers should be sent to Mrs Gamester [pg@rgshw.com](mailto:pg@rgshw.com); these requests apply to your son at any time during his school career. Contact detail changes can also be made using the SIMS Parent App.

Yours faithfully

**LA Pettengell**  
**Head of Year 8**

### Form Tutors/Room Numbers

<b>8</b>	<b>HoY: Mr LA Pettengell</b>	
AP	Mr AA Powrie	22
CG	Miss CL Gibbs/Ms S Slade	20
DC	Mr DG Corcoran	1
GF	Mrs GC Francis	4
JG	Mr JA Graham	34
SK	Mrs SJ Khan (M/W-F)/ Mr JE Chitham-Mosley (Tu)	8