



## Review Request Form

This form should be completed in all cases where a marking review of internally assessed marks is requested.

<b>Candidate Name</b>		<b>Form</b>	
<b>Awarding body</b>		<b>Component code</b>	
<b>Subject</b>		<b>Component title</b>	

Please state the grounds for your appeal below

*Continue overleaf if necessary*

### Appellant declaration

By signing here, I am confirming I understand the purpose of the appeal will be to decide whether the process used for the internal assessment conformed to the published requirements of the awarding body's specification and subject-specific associated documents. I also understand the appeal is a request for a review to check that the mark scheme has been accurately applied. It is not a "re-mark" of the work.

I have read the Review of Centre Assessed Marking Policy and understand that as a result of review marks may go down, up or stay the same. If a mark goes down, there is no further appeal that can be made before marks are submitted to the exam boards.

**Signature:**

**Date of signature:**

I enclose a £50 cheque made payable to Royal Grammar School.

The charge is levied to cover the administration and staffing costs of the marking review.

This is in line with the charge made by exam boards for priority reviews of marking.

**FOR CENTRE USE ONLY**

**Date received:**

**Signature:**