

04 November 2019

Dear Parents

### Year 7, 8, 10 and 12 Form Tutor Meetings

Parents and boys in Years 7, 8, 10 and 12 are invited to meet with their Form Tutor to find out how he has settled into the new year. Please be aware, your son's Form Tutor will not be able to discuss individual subjects. **As this is a formal School occasion boys are expected to attend in full School uniform.**

#### Wednesday 27 November

7AB, 7CJ, 7CW, 7LP, 7LR, 7OH

8FH, 8LW

10GK, 10JH, 10MS, 10RA, 10SB, 10SM

#### Thursday 28 November

8CR, 8RG, 8SN, 8VC

12BS, 12EN, 12EO, 12HT, 12LL, 12ME, 12MW, 12G, 12SH

Please note, Year 8 Tutor groups are split between both evenings (see above). Both evenings will run from 4.15 in the Queen's Hall.

To make a 5 minute appointment with your son's Form Tutor please use the following link to our on-line booking system: <https://rgshw.parentseveningsystem.co.uk/>. Please refer to the User Guide issued with this letter for further information. To ensure you can see, change and print off your appointment details it is important you always log on using the same email address.

The booking system will be available from **7pm on Wednesday 6 November – please note the system is not open for bookings before this date and time**. It will close at **11.55pm on Friday 22 November**. You will not be able to make an appointment after this date and time.

If you have any problems with the booking system, please contact the Curriculum Support Office (01494 551432) who will be happy to help you.

Yours sincerely

Dawn Booth  
Assistant Head