

Trainee Accountant - Henley-On-Thames

We are the fastest growing Accountancy Age 'Top 100' firm of chartered accountants and tax advisers based in Henley-On-Thames specialising in the provision of bespoke, high quality accountancy and taxation solutions. Our expert knowledge and experience allows us to provide our clients with the highest quality financial solutions designed to meet the unique needs of their businesses.

We have an exciting opportunity for a Trainee Accountant in our Henley-On-Thames office to join in the summer of 2019. Key responsibilities are:

- assisting the team with accounts preparations
- preparing the management accounts
- preparing tax computations for internal tax department review
- clearing tax and manager reviews
- assisting other trainees and accountants with queries
- drafting company projections
- liaising with clients on accounts and tax queries as required
- assisting with office administrative tasks

Knowledge & Experience:

- 2019 school leaver with minimum of Grade B (or equivalent) in Maths and English at GCSE, and a minimum of Grade B (or equivalent) at A Levels
- excellent knowledge of Microsoft Office with intermediate Excel skills as a minimum
- excellent IT skills
- highly personable with excellent communication skills

Package:

- pension scheme
- 23 days annual leave (excl BH) – increasing by one day per year after qualification up to a maximum of 28 days
- study support to complete AAT level 3 onwards
- access to our corporate reward scheme
- free parking on site

If you would like to apply for this vacancy, please send your CV and a covering letter to careers@taylorcocks.co.uk