

7 May 2026

Dear Parents / Carers

Cambridge University Open Day - Thursday, 9 July 2026

I am writing to inform you that we will be taking those Year 12 students interested in applying to Cambridge to attend the Cambridge University Open Day on Thursday, 9 July 2026.

We will be travelling by coach from School at 07:45 and expect to return by 18:30. The cost of the trip will be £20. We recommend that students bring a packed lunch on the day although food can be purchased during the visit to Cambridge. **The coach will depart from Green Road (at the back of school) at 07:45, so students must be at the departure point by 07:30.**

It is essential that students register for the University Open Day (link below). They will receive a ticket and information directly from the event organisers. Most of the Colleges and Departments will be open for drop in visitors but some may require additional booking. Please follow links to College and Department Open Days for further details: [Cambridge Open Days | Undergraduate Study](#)

Within the terms of the School's policy on charging, I am writing to ask for your agreement to your child making the visit and to ask for a voluntary contribution of £20 so that we can cover the costs incurred. No student will be prevented from taking part in the visit because parents cannot or will not make such a contribution, but if insufficient funding is available, the visit may be cancelled. If you feel that the cost involved is prohibitive, please contact me (gds@rgshw.com) in strictest confidence as funding may be available to assist you. Please note, where the School is required to make non-refundable payments to the trip provider, we would not be able to make any refunds should you withdraw your child from the trip.

If you wish your child to take part in the trip, please log onto [ParentPay](#), look up "Cambridge University Open Day - 9 July 2026" and **pay the sum of £20 by Tuesday, 2 June 2026. Please note, there are limited spaces available on the coach.** In the event that this visit is oversubscribed, priority will be given to students whose academic profile matches Cambridge's entry criteria.

There are separate Oxford University Open Days on the 1 July and 2 July. However, due to its proximity, we ask that any students interested in visiting Oxford University do so independently. Parents can request permission for a leave of absence for a student by emailing attendance@rgshw.com. If you require any further information, please check the Cambridge Open Day website or contact me.

Yours sincerely,

Grant Sheehan
Director of Sixth Form gds@rgshw.com