

September 2018



Dear Parent/Carer

### Year 8

Your son has now met his Year 8 Form Tutor; the names of Year 8 Form Tutors and their form rooms are listed below.

There will be the opportunity to meet your son's Year 8 Form Tutor between 16.15 and 18.15 on 12 November and meet some of your son's subject teachers on 5 March 2019 at Parents' Afternoon - further details on how to arrange this will be sent to you nearer to the time. There is also a Year 8 PA Welcome Evening on 27 September at 7.30pm in the Queen's Hall.

Whilst staff will record homework on SIMS which you will be able to see on the SIMS Parents App your son will also be issued with a pupil planner at the beginning of the school year and we expect him to record his homework accurately and fully in this planner. We would be grateful if you could support your son and us by checking his homework on a daily basis.

If there is anything at all that you wish to know about the school, or about your son's well-being, please do not hesitate to contact either his Form Tutor or myself or make an appointment to see us. Similarly, if there is anything helpful for us to know regarding family circumstances, a change in telephone number at work/home or if you move house or change email address for school communication, please let us know as soon as possible at [admin@rgshw.com](mailto:admin@rgshw.com). If your son is too unwell to attend school, please email [attendance@rgshw.com](mailto:attendance@rgshw.com) or telephone 01494 551466 by 8am on each day of absence.

As you are aware, you and your son have completed and signed the 'RGS Lifetime Behaviour and Medical Consent form' for RGS day trips. However, please understand that it is a parental responsibility to inform Matron [matron@rgshw.com](mailto:matron@rgshw.com) of any changes to the medical condition of your son, and any changes to emergency contact numbers should be sent to Mrs Gamester [pg@rgshw.com](mailto:pg@rgshw.com); these requests apply to your son at any time during his school career. Contact detail changes can also be made using the SIMS Parent App.

Yours faithfully

**A J Zair**  
Head of Year 8

### Form Tutors/Room Numbers

8	HoY: Mr AJ Zair	
AJ	Dr AF Jackson	34
CG	Miss CL Gibbs	2
DC	Mr DG Corcoran	1
GF	Mrs GC Francis/ Mr CS Richardson	19
SC	Mr SJ Clark	4
SK	Mrs SJ Khan	8