

05/09/2018

Dear Parents,

You should soon receive your invitation to the Capita 'SIMS Parent' app by email (please check your junk mail for the invitation email which should be from Capita and not the school). This app allows you to access information about your son's attendance, homework, achievement and behaviour. We therefore highly recommend its use in combination with your son's planner to help him keep on top of his work and provide support where necessary at home. There is also a version of the app for pupils called 'SIMS Student' which your son can download onto his smart device to use in conjunction with his planner. An email inviting him to register for the 'SIMS Student' app will be sent to his school email account at the same time as your invitation from Capita.

Setting up the App is a two-stage process:

1. Please click the link that you received by email.
2. Follow the steps to register using one of the recommended authentication methods: Gmail, Microsoft, Office 365, Twitter or Facebook.

After the registration has completed, open the app and sign in using your chosen account. Please disregard the sign in with Sims ID at the top of the screen and instead lower down the screen you will see your chosen option. You should now be able to access your son's records.

I hope this helps you – should you have any queries please do not hesitate to contact ithelp@rgshw.com

Kind regards,

Bjorn Rose

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Head of Year 7

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