

September 2020

Dear Parent/Carer

### Year 12

Your son has now met his Year 12 Form Tutor; the names of Year 12 Form Tutors and their form rooms are listed below.

Your son will remain with the same Form Tutor where possible for the next two years. Therefore, in Year 13 your son's Form Tutor will be helping him with his UCAS application, offering advice on his personal statement and writing his reference.

In normal circumstances we would look forward to welcoming you into school for a meeting with your son's Form Tutor, however, these face to face opportunities are not currently possible. Instead we hope to offer virtual meetings to ensure we continue to build these important relationships with our parents. We are hoping to host a virtual meeting with your son's Form Tutor on 18 November between 16.15 and 18.15. We also have a subject teachers' meeting planned for 25 February 2021. Further details on these meetings will be sent to you nearer the time.

Please can I stress that having committed himself to studying A Levels here with us that we expect him to continue to arrive at school punctually so he is in school for 08:40 and in his form room for registration at 08.45 and to adhere to the dress code. Full details of our expectations for Sixth Form study are in the "Sixth Form Agreement". We hope that we can count on your support here. If your son is too unwell to attend school, please e-mail [attendance@rgshw.com](mailto:attendance@rgshw.com) or telephone 01494 551466 by 8am on each day of absence.

Staff will upload classwork and homework to Microsoft Teams. If your son is absent from school and is well enough to do school work he should be able to access lesson resources on Teams to ensure he can keep up to date with work.

I am sure that your son will have a rewarding two years in the RGS Sixth Form, and we will do our best to ensure that he performs to his, and to our, full expectations. If you have any issues you wish to raise with the Form Tutor or myself, please do not hesitate to contact the school to arrange an appointment.

As you are aware, you and your son have completed and signed the 'RGS Lifetime Behaviour and Medical Consent form' for RGS day trips. However, please understand that it is a parental responsibility to inform Matron [matron@rgshw.com](mailto:matron@rgshw.com) of any changes to the medical condition of your son, and any changes to emergency contact numbers should be sent to Mrs Gamester [pg@rgshw.com](mailto:pg@rgshw.com); these requests apply to your son at any time during his school career. Contact detail changes can also be made using the SIMS Parent App.

Yours faithfully

**Mr S J Noyes**  
**Director of Sixth Form**

### Form Tutors/Room Numbers

<b>12</b>	<b>HoY: Mr S Noyes</b>	
BW	Dr GK Webb (M/W-F)/ Mrs JM Watson (M/Tu)	B1
CJ	Dr AF Jackson	30
ECB	Mr P Bastow	Ch1
ENB	Mr NJ Bevan	25
GG	Mrs JE Gazard	16
LS	Mrs RL Smith	L8
MB	Miss DL Bench	32
SW	Mr K Watson	P1
SY	Mr JH Young	C3